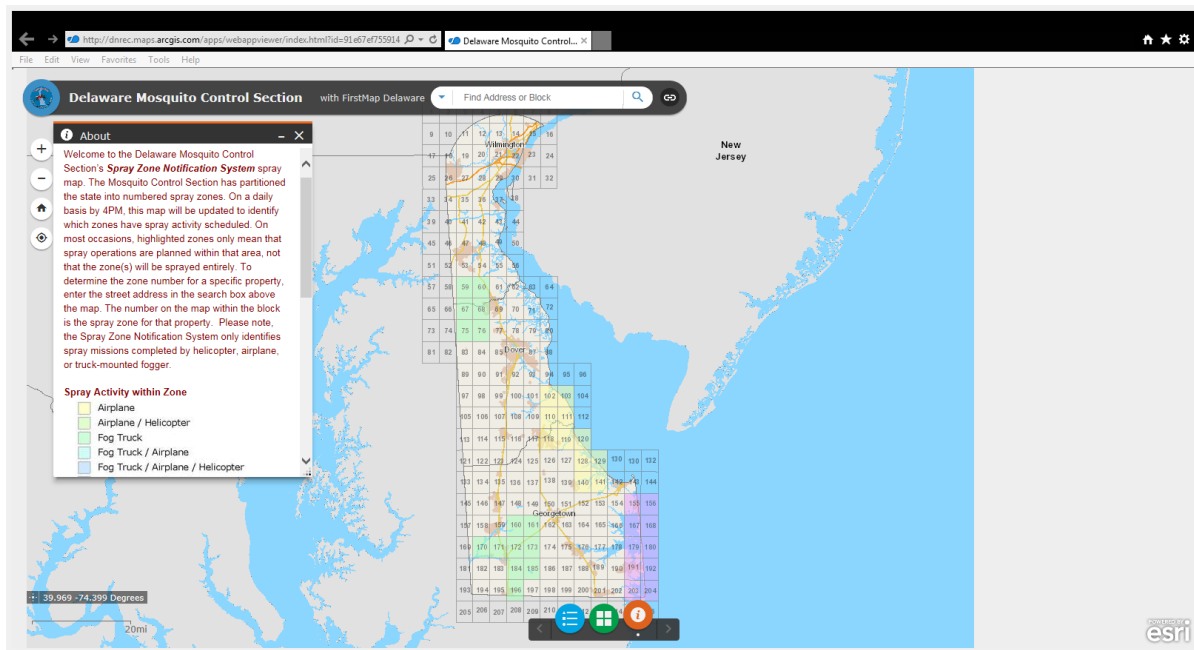
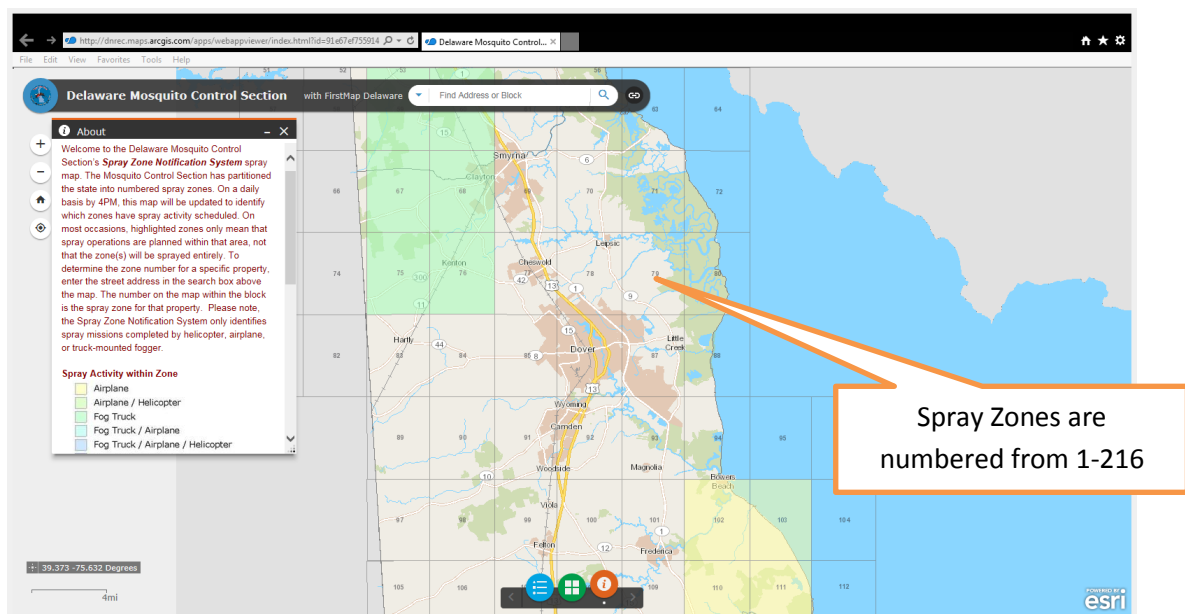


Identify your Spray Zone

Navigate to the [Mosquito Control Section Spray Zone Map](#)

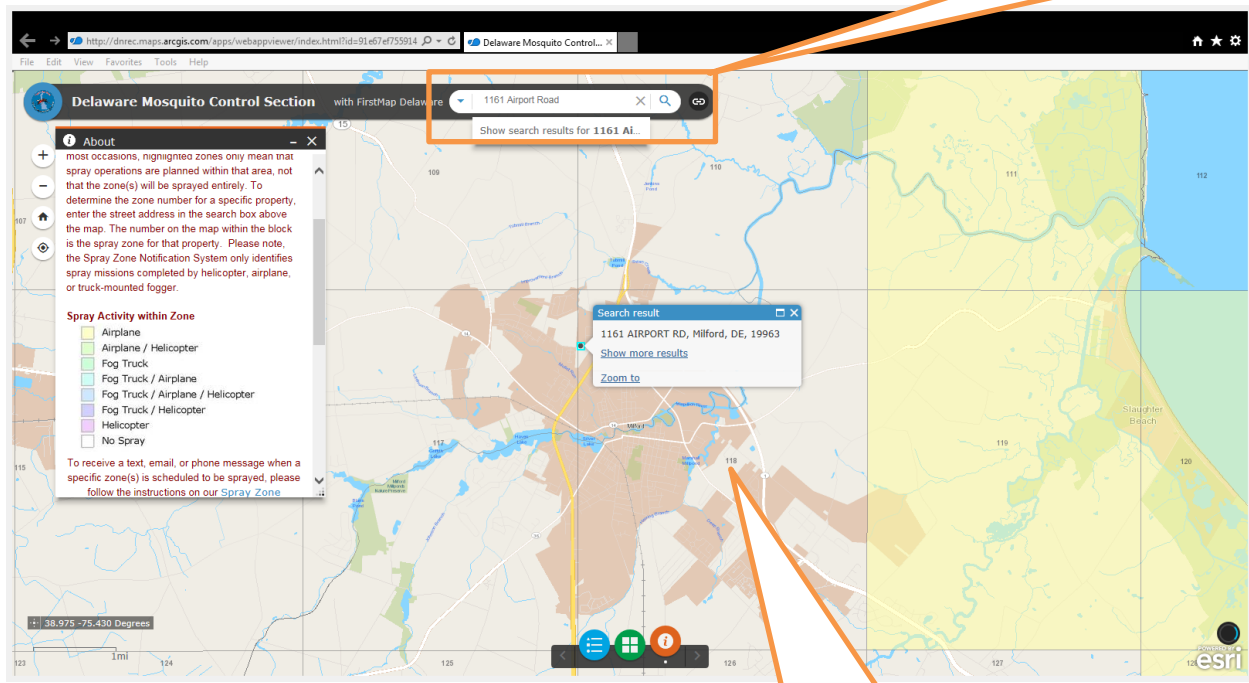


Using the map, identify the zone number(s) associated with a particular property or area for which you would like notification for when spray activities are scheduled.



To assist with zone identification, a search box is provided above the map to locate a specific address. The spray zone number is the number displayed in center of block.

To determine spray zone for a specific property, enter street address in search box.



The number on the map indicates the spray zone for this address.

Register with the Delaware Notification Service

For First Time Users:

This section is intended for First Time Users. If you are an Existing User, please go to the “Existing Users” section on page 10.

Navigate to the [Delaware Notification Service registration page](#):

The screenshot shows the top of the registration page. It has a dark header with the Delaware state logo and 'State of Delaware DELAWARE.GOV'. Below the header, there's a welcome message: 'Welcome to the Delaware Notification Service website. This service will allow you to subscribe to information updates provided by Delaware agencies and government entities via email address.' It then says: 'In order to receive information updates, simply create a notification profile that includes your selection of the type of information you wish to receive.' A link is provided: 'Information submitted by all subscribers is protected under Delaware Statute. [Click here to read a copy of the State's privacy policy.](#)' Below this, it states: 'Passwords must be at least 10 characters in length and must contain 3 of the following 4 character types: Lower-case letters: a-z, Upper-case letters: A-Z, Numbers: 0-9, Symbols: #()\$.%,&'. On the right side, there are input fields for 'Email:' and 'Password:', a 'Forgot your password?' link, a 'Remember me' checkbox, and two buttons: 'Login' and 'Sign Me Up!'. The 'Sign Me Up!' button is highlighted with an orange box.

First Time Users click

Sign Me Up!

This screenshot shows the registration form. It includes the same header and welcome message as the previous screenshot. The form fields are: 'Your First Name:' (filled with 'Joe'), 'Your Last Name:' (filled with 'Mosquito'), 'Your Email:' (filled with 'JoeMosquito@gmail.com'), 'Choose a Password:' (filled with dots), and 'Confirm Password:' (filled with dots). Below the password fields, there is a checkbox that is checked, with the text: 'I agree to the Blackboard Connect User Agreement, which includes my consent to receive the messages I select in the site, as well as the use of cookies in connection with operating the site. More information on the use of cookies is available at the Blackboard Privacy Center. * All Fields Required'. An orange arrow points to this checkbox. To the right of the form, an orange callout box contains the text 'Your information here'. At the bottom right, there is a 'Continue' button highlighted with an orange box. At the bottom left, there is a 'Go back' link.

Enter your information and check box to agree with User Agreement.

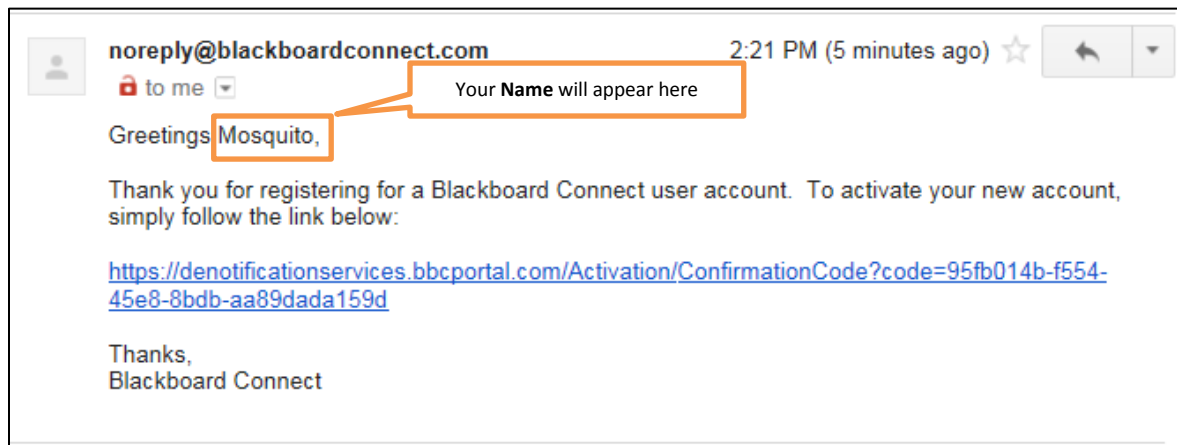
Then Click

Continue

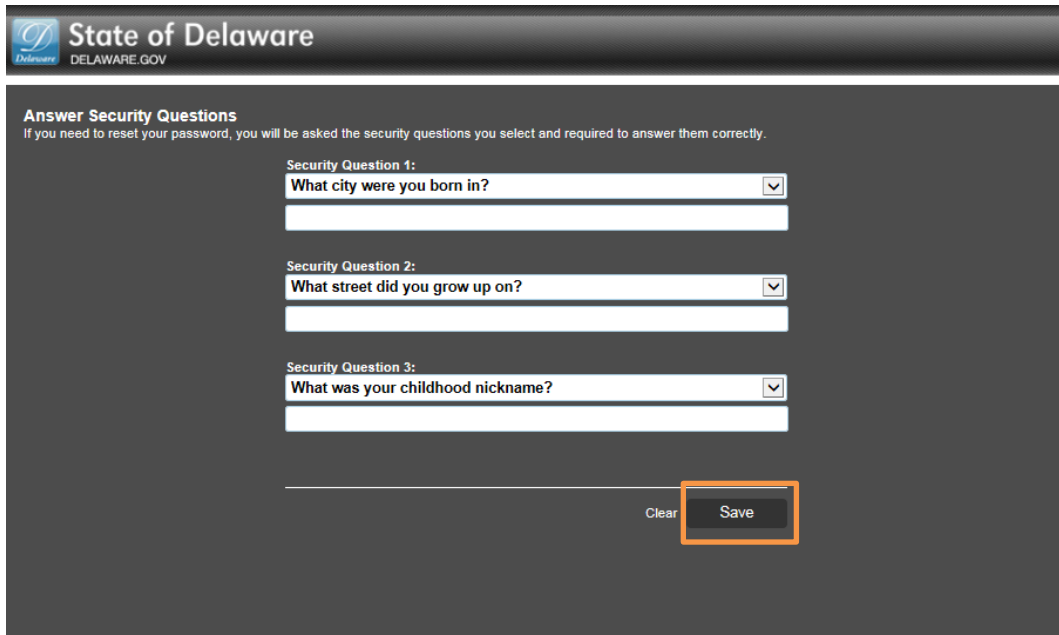
You will receive a confirmation email to the email address provided.



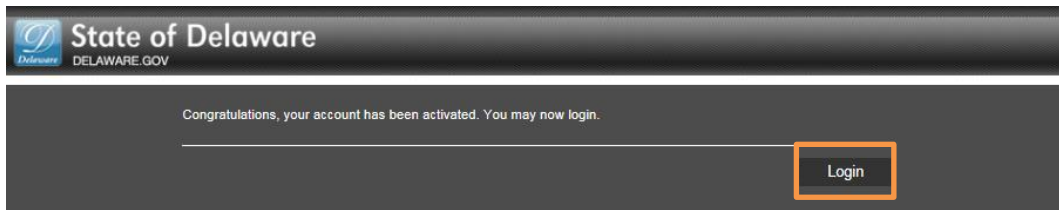
Login to your email account and click on the link in the email to activate your Blackboard Connect user account. A sample message is shown below:



Once you click on the link, you will be taken to the Blackboard Connect Portal and asked to answer security questions:



After answering the security questions, click on **Save** and the following message will appear:



Click on **Login** to setup your subscriptions.

When you Login for the first time you will be asked to enter information about yourself:

The screenshot shows the first step of a three-part registration process. At the top, three tabs are visible: 'Tell Us About Yourself' (active, marked with a red '1'), 'Set Your Subscriptions' (marked with a grey '2'), and 'Set Your Preferences' (marked with a grey '3'). Below the tabs are three buttons: 'Add Address' with a location pin icon, 'Add Email' with an envelope icon, and 'Add Phone' with a phone icon. Under these buttons, the email address 'MosquitoControl1161@gmail.com' is displayed next to an envelope icon. At the bottom, there is a 'Language Preferences' section with a dropdown menu set to 'English' and a 'Save' button. An orange callout box points to the email address field with the text 'Your Email Address will appear here'.

Add contact information about yourself:

This screenshot shows the same registration step as the previous one, but with contact information entered. The 'Add Address' button is now highlighted with an orange box. Below the buttons, the following information is displayed: a phone number '302-422-1512' labeled 'Home 1' with a phone icon; the email address 'MosquitoControl1161@gmail.com' with an envelope icon; and a full address '1161 Airport Road, Milford, DE 19963, Kent County, United States' with a location pin icon. Below the address, there are three radio buttons for communication preferences: 'Voice' (selected with a green checkmark), 'Text', and 'TTY'. At the bottom right, a 'Next' button is highlighted with an orange box. An orange callout box points to the 'Add Address', 'Add Email', and 'Add Phone' buttons with the text 'Enter Address, Email, and Phone Number(s)'.

After reviewing your information, please click on **Next** to “Set Your Subscriptions”

Tell Us About Yourself | Set Your Subscriptions | Set Your Preferences

1 2 3

Check the box next to each notification you would like to receive. Click on icon ▶ to expand/collapse lower sites and portal groups.

[Expand All](#) | [Collapse All](#)

- ▶ ☐ AUDITOR OF ACCOUNTS
- ▶ ☐ CLOSINGS AND DELAYS - STATE OF DELAWARE
- ▶ ☐ CYBER SECURITY NEWS, ALERTS, AND ADVISORIES
- ▶ ☐ DELAWARE CODE
- ▶ ☐ DELDOT
- ▶ ☐ EDUCATION - NEWS AND ANNOUNCEMENTS
- ▶ ☐ EDUCATION - SPECIFIC SCHOOL ANNOUNCEMENTS
- ▶ ☐ FIRSTMAP
- ▶ ☐ GOVERNMENT SUPPORT SERVICES
- ▶ ☐ LEGISLATIVE INFORMATION
- ▶ ☐ PUBLIC ANNOUNCEMENTS
- ▶ ☐ PUBLIC ARCHIVES
- ▶ ☐ PUBLIC HEALTH AND SAFETY - SEX OFFENDER NOTIFICATIONS
- ▶ ☐ REGULATORY INFORMATION
- ▶ ☐ DNREC-MOSQUITO CONTROL

[Back](#) [Next](#)

Scroll Down and on the **click** on the orange arrow (▶) next to DNREC-MOSQUITO CONTROL to expand the list.

▶ ☐ GOVERNMENT SUPPORT SERVICES

▶ ☐ LEGISLATIVE INFORMATION

▶ ☐ PUBLIC ANNOUNCEMENTS

▶ ☐ PUBLIC ARCHIVES

▶ ☐ PUBLIC HEALTH AND SAFETY - SEX OFFENDER NOTIFICATIONS

▶ ☐ REGULATORY INFORMATION

▶ ☐ DNREC-MOSQUITO CONTROL

Please tell us about yourself. ⓘ

I am a ☒ Resident (I live here) ☐ Business (I work here) ☐ Other



- ☐ De-select DNREC-MOSQUITO CONTROL above to remove checks from all zones - DO NOT SUBSCRIBE
- ☐ More Info - <http://de.gov/mosquitospray> - DO NOT SUBSCRIBE
- ☐ Mosquito Control Statewide Spray Announcement
- ☐ SprayZone001
- ☐ SprayZone002
- ☐ SprayZone003
- ☐ SprayZone004
- ☐ SprayZone005
- ☐ SprayZone006
- ☐ SprayZone007
- ☐ SprayZone008
- ☐ SprayZone009
- ☐ SprayZone010
- ☐ SprayZone011
- ☐ SprayZone012

Important Note: Do not select the box ☒ next to DNREC-MOSQUITO CONTROL in the step above. Doing so will subscribe to ALL spray zones (216 spray zones in total) and may lead to excessive notifications being sent out.

Set Your Subscriptions:

- To receive notification (voice, text and/or email) of mosquito control spray activities within a particular Spray Zone(s), select the box next to the Spray Zones(s) identified using the [Mosquito Control Section Spray Zone Map](#). (There are 216 *Spray Zones* within Delaware)
- To receive a notification of all spray activities statewide, select the box next to *Mosquito Control Statewide Spray Announcement*. Please note, this notification is by email only.

The screenshot shows a web form for setting subscriptions. At the top, there are several categories with checkboxes: PUBLIC ANNOUNCEMENTS, PUBLIC ARCHIVES, PUBLIC HEALTH AND SAFETY - SEX OFFENDER NOTIFICATIONS, REGULATORY INFORMATION, and DNREC-MOSQUITO CONTROL. The DNREC-MOSQUITO CONTROL category is highlighted with an orange box and a callout pointing to it. Below this, there is a section titled 'Please tell us about yourself.' with a sub-header 'I am a' and three radio buttons: Resident (I live here), Business (I work here), and Other. The Resident option is selected. Below this, there are several checkboxes for specific spray zones and a statewide announcement. The checkboxes for 'Mosquito Control Statewide Spray Announcement', 'SprayZone007', and 'SprayZone008' are checked and highlighted with orange boxes. Callouts point to these checked boxes, explaining their purpose. The 'Mosquito Control Statewide Spray Announcement' callout states: 'Used to deliver detailed information of all spray activities statewide'. The 'SprayZone007' callout states: 'Used to deliver summary information of spray activities within a particular spray zone.'.

After setting your subscriptions, this box will be shaded green  (as shown). This box **should not** be marked with a check mark  which indicates that all options have been selected (see note on page 7 of this guide)

Used to deliver detailed information of all spray activities statewide

Used to deliver summary information of spray activities within a particular spray zone.

The screenshot shows the bottom of the subscription form. It lists spray zones from SprayZone209 to SprayZone216, each with an unchecked checkbox. At the bottom right, there are two buttons: 'Back' and 'Next'. The 'Next' button is highlighted with an orange box.

After making your selections, scroll to the bottom of the page and click

Next

After you have selected your subscriptions, you will now “Set Your Preferences” for receiving notifications (voice, text, and/or email).

Tell Us About Yourself | Set Your Subscriptions | Set Your Preferences

1 2 3

Search

Tell us how you would like to be reached. To indicate your preferences, mouse over each notification to edit. Click on icon to expand/collapse lower sites and portal groups.

Notification	Voice	Text	Email	Edit
Mosquito Control Statewide Spray Announcement		✓		edit
SprayZone007	✓	✓	✓	edit
SprayZone008	✓	✓	✓	edit

Back Done

Click **Done** when you have completed with setting your preferences.

You will receive the following screen when done with the process:

State of Delaware

DELWARE.GOV

Mosquito Control

Welcome to the Delaware Notification Service website. This service will allow you to subscribe to information updates provided by Delaware agencies and government entities via email address.

Mosquito Control

You are currently registered to receive information from the following institutions:

- DNREC-MOSQUITO CONTROL

[Edit contact information](#)

Delaware Weather

- Special Weather Statement issued February 11 at 2:02PM EST by NWS

More DE Resources

- School Delays & Closings
- State Agency Delays & Closings
- Sign Up for School Delays & Closings Emails
- State Holidays
- Public Meeting Calendar

Your name and email address will appear here

For Existing Users:

This section is intended for Existing Users. If you are a First Time User, please go to the “First Time Users” section on page 3.

Navigate to the [Delaware Notification Service registration page](#):



State of Delaware
DELAWARE.GOV

Welcome to the Delaware Notification Service website. This service will allow you to subscribe to information updates provided by Delaware agencies and government entities via email address.

In order to receive information updates, simply create a notification profile that includes your selection of the type of information you wish to receive.

Information submitted by all subscribers is protected under Delaware Statute. [Click here to read a copy of the State's privacy policy.](#)

Passwords must be at least 10 characters in length and must contain 3 of the following 4 character types:
Lower-case letters: a-z
Upper-case letters: A-Z
Numbers: 0-9
Symbols: #()\$.%,&

Email: MosquitoControl@gmail.com

Password:

[Forgot your password?](#)

☐ Remember me

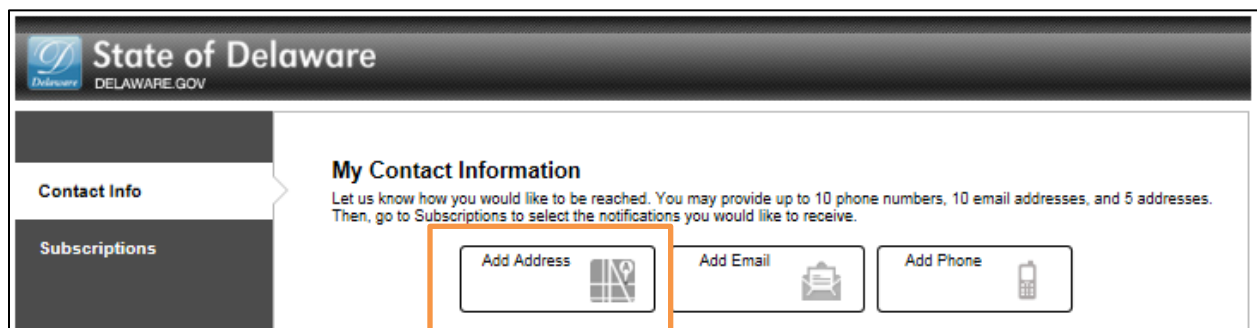
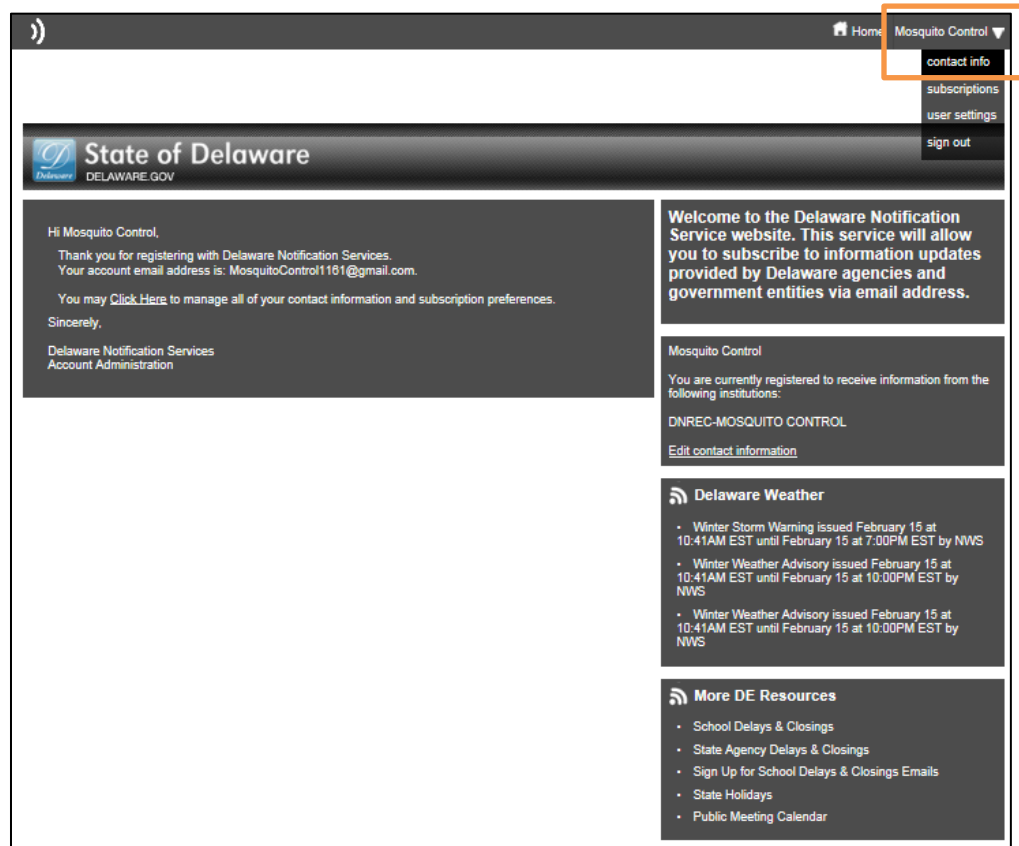
Login or **Sign Me Up!**

Enter Email and Password and click

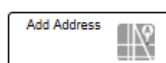
Login

Update Contact Information

From the Home Screen, click on your name at top of page then click *Contact Info*:



Add Address by clicking on



Enter information on the following screen:

The screenshot shows the 'My Contact Information' form on the State of Delaware website. The header includes the Delaware logo and 'DELAWARE.GOV'. A left sidebar has 'Contact Info' and 'Subscriptions' links. The main content area has a title 'My Contact Information' and a sub-header 'Let us know how you would like to be reached. You may provide up to 10 phone numbers, 10 email addresses, and 5 addresses. Then, go to Subscriptions to select the notifications you would like to receive.' Below this are three buttons: 'Add Address' (with a location pin icon), 'Add Email' (with an envelope icon), and 'Add Phone' (with a phone icon). The 'Add Address' button is highlighted with an orange box. Below these buttons is a form for adding an address. It includes a 'Label' dropdown (set to 'Home'), a 'Country' dropdown (set to 'United States'), and several text input fields for 'Line 1', 'Line 2', 'City', 'County', 'State' (a dropdown set to '-- Select --'), and 'Zip Code'. A note at the bottom left of the form says 'An * indicates a required field.' At the bottom right of the form are 'Cancel' and 'Next' buttons, with the 'Next' button highlighted by an orange box.

Then click **Next**

This screenshot shows the same 'My Contact Information' form, but now the 'Add Email' button (with an envelope icon) is highlighted with an orange box. Below the buttons is a form for adding an email address, with a label 'E-mail Address' and a single text input field. At the bottom right of this form are 'Cancel' and 'Save' buttons, with the 'Save' button highlighted by an orange box.

Add Email by clicking on . Enter Email Address then click **Save**


State of Delaware
DELAWARE.GOV

My Contact Information
Let us know how you would like to be reached. You may provide up to 10 phone numbers, 10 email addresses, and 5 addresses. Then, go to Subscriptions to select the notifications you would like to receive.

Country: United States (1)
 Phone Number:
 Extension:

Label: Work 1
 Voice ☒
 Text ☒
 TTY ☐

Standard text messaging charges may apply.

Add Phone by clicking on . When adding a phone number, be sure to select your phones features (Voice, Text, and/or TTY).



Then click 

To edit or delete existing contacts

State of Delaware
DELAWARE.GOV

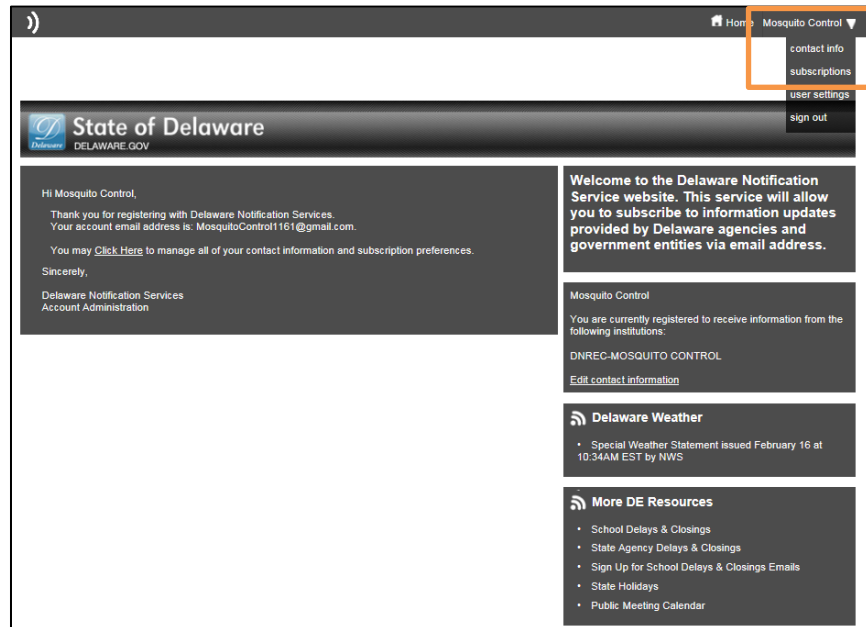
My Contact Information
Let us know how you would like to be reached. You may provide up to 10 phone numbers, 10 email addresses, and 5 addresses. Then, go to Subscriptions to select the notifications you would like to receive.

	302-422-1512 Work 1	Voice <input checked="" type="checkbox"/>	Text <input type="checkbox"/>	TTY <input checked="" type="checkbox"/>	
	302-943 Mobile 1	Voice <input checked="" type="checkbox"/>	Text <input checked="" type="checkbox"/>	TTY <input checked="" type="checkbox"/>	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
	MosquitoContro @gmail.com E-mail Address				
	1161 Airport Road Milford , DE 19963 Kent County United States Home Address				

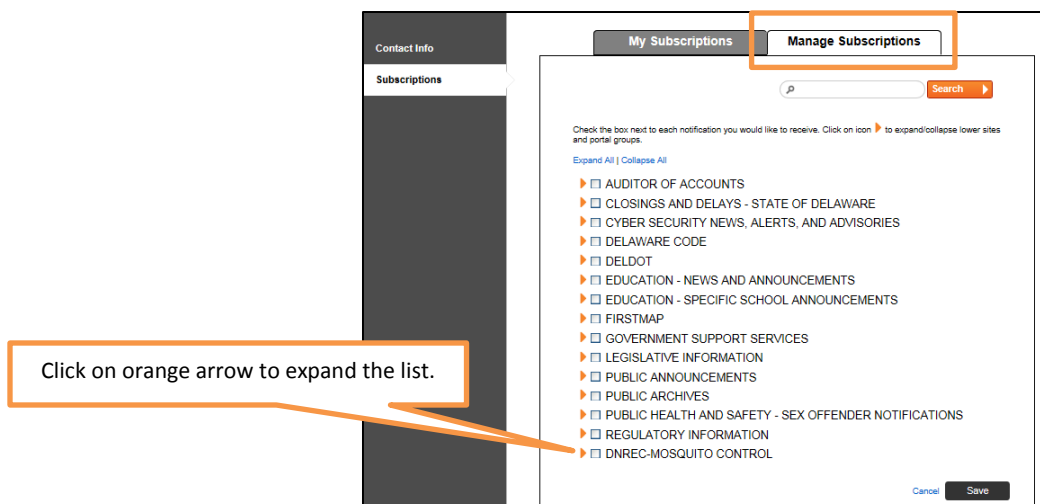
Scroll over contact to highlight selection, select  to edit or  to delete.

Manage Subscriptions

After Logging onto the Delaware Notification Services with your email and password, click on your name at top of page then click *Subscriptions*:



Click on the *Manage Subscriptions* tab then click on the orange arrow (▶) next to DNREC-MOSQUITO CONTROL to expand a list of zones:



Important Note: Do not select the box ☒ next to DNREC-MOSQUITO CONTROL in the step above. Doing so will subscribe to ALL spray zones (216 spray zones in total) and may lead to excessive notifications being sent out.

Set Your Subscriptions:

- To receive notification (voice, text, and/or email) of mosquito control spray activities within a particular zone, select the box next to the zone(s) you identified using the [Mosquito Control Section Spray Zone Map](#). (There are 216 Spray zones within Delaware)
- To receive notification of all spray activities statewide, select the box next to *Mosquito Control StateWide Spray Announcement*. Please note, this notification is by email only.

After setting your subscriptions, this box will be shaded green ☒ (as shown). This box **should not** be marked with a green check mark ☒ which indicates that all options have been selected (see note on page 14 of this guide)

Used to deliver detailed information of all spray activities statewide

Used to deliver summary information of spray activities within a particular spray zone.

☐ PUBLIC ANNOUNCEMENTS
☐ PUBLIC ARCHIVES
☐ PUBLIC HEALTH AND SAFETY - SEX OFFENDER NOTIFICATIONS
☐ REGULATORY INFORMATION
☒ DNREC-MOSQUITO CONTROL

Please tell us about yourself. [?](#)
I am a ☒ Resident (I live here) ☐ Business (I work here) ☐ Other

☐ De-select DNREC-MOSQUITO CONTROL above to remove checks from all zones - DO NOT SUBSCRIBE
☐ More Info - <http://de.gov/mosquitospray> - DO NOT SUBSCRIBE
☒ Mosquito Control StateWide Spray Announcement
☐ SprayZone001
☐ SprayZone002
☒ SprayZone003
☐ SprayZone004
☐ SprayZone005
☐ SprayZone006
☒ SprayZone007
☒ SprayZone008
☐ SprayZone009
☐ SprayZone010
☐ SprayZone011
☐ SprayZone012

☐ SprayZone207
☐ SprayZone208
☐ SprayZone209
☐ SprayZone210
☐ SprayZone211
☐ SprayZone212
☐ SprayZone213
☐ SprayZone214
☐ SprayZone215
☐ SprayZone216

[Cancel](#)

After making your selections, scroll to the bottom of the page and click

Save

Set your preferences for receiving notifications:

The screenshot shows the 'My Subscriptions' section of the State of Delaware website. A sidebar on the left contains 'Contact Info' and 'Subscriptions'. The main content area has a search bar and a table of subscriptions. The first subscription is 'DNREC-MOSQUITO CON...' with a list of items: 'Mosquito Control Statewide Spray Announcement', 'SprayZone007', and 'SprayZone008'. Each item has a green check mark in the 'Email' column and an 'edit' link. An orange callout box points to the 'edit' link with the text 'Click edit to "Set Your Preferences"'. Another orange callout box points to the check mark in the 'Email' column with the text 'The check mark indicates the listed method of contact for this notification'.

State of Delaware
DELAWARE.GOV

Contact Info
Subscriptions

My Subscriptions Manage Subscriptions

Search

Tell us how you would like to be reached. To indicate your preferences, mouse over each notification to edit. Click on icon to expand/collapse lower sites and portal groups.

DNREC-MOSQUITO CON...

Subscription	Email	Phone	Text	Action
Mosquito Control Statewide Spray Announcement	✓			edit
SprayZone007	✓			edit
SprayZone008	✓			edit

Click edit to "Set Your Preferences"

The check mark indicates the listed method of contact for this notification

Click on edit for each notification to select how you would like to be notified:

The screenshot shows the 'My Subscriptions' section of the State of Delaware website. The 'Edit' modal for 'SprayZone007' is open, showing checkboxes for notification preferences. The modal has a 'Cancel' button and a 'Save' button. The 'Save' button is highlighted with an orange box.

State of Delaware
DELAWARE.GOV

Contact Info
Subscriptions

My Subscriptions Manage Subscriptions

Search

Tell us how you would like to be reached. To indicate your preferences, mouse over each notification to edit. Click on icon to expand/collapse lower sites and portal groups.

DNREC-MOSQUITO CON...

Subscription	Email	Phone	Text	Action
Mosquito Control Statewide Spray Announcement	✓			
SprayZone007				
SprayZone008	✓			

Modal for SprayZone007:

- ☐ All Voice
- ☒ All Email
- ☐ All Text
- ☒ 302-422-1512
- ☒ MosquitoControl1...
- ☐ 302-943

Cancel Save

Then click **Save** to save your edits.